



Southwestern Ontario
Student Transportation Services
www.mybigyellowbus.ca

201-557 Southdale Road East
London, Ontario N6E 1A2
Tel: (519) 649-1160
Fax: (519) 649-1180

July 26, 2012

PARENT/GUARDIAN OF JACOB

Epi-Pen Identification Program

Southwestern Ontario Student Transportation Services ("STS") is a transportation consortium responsible for planning student transportation in Elgin, Middlesex and Oxford counties for the two coterminous school boards (the London District Catholic School Board and the Thames Valley District School Board) in accordance with the applicable school board policies and common operational parameters which are cooperatively established amongst the partner school boards. More information regarding our services, policies and procedures are available at www.mybigyellowbus.ca

STS recognizes that during the course of home to school transportation, it may be necessary to immediately administer the medication epinephrine, using an Epi-pen auto-injector, to students who have a life-threatening allergic reaction. STS has implemented an identification tag for those students who carry an EPI-PEN. **It is recommended that your student display this identification tag on his/her backpack to identify your child as an Epi-Pen student.** Attach the enclosed tag to your child's backpack for September and for the duration of the school year.

Please ensure the medication is located on the student while on the school bus. Students in JK to Grade 8 who carry an Epi-Pen are required to sit in the front seat immediately to the right of the bus driver each day. This practice is optional, but highly recommended, for secondary students.

For the health and welfare of your child, we require that you submit a completed **Emergency Administration of Epinephrine Form** (enclosed) as soon as possible. This will be provided to the bus company responsible for your students' transport for identification purposes. **Please also review Policies and Procedures, Section 5, 5.4 Emergency Administration of the Epi-Pen at www.mybigyellowbus.ca.**

We look forward to providing safe school bus transportation for your student for the upcoming school year and in the years to come.

Yours truly,

Southwestern Ontario Student Transportation Serviceswww.mybigyellowbus.ca

Emergency Administration of Epinephrine (EPI PEN) Form 5.4A

Southwestern Ontario Student Transportation Services ("STS") recognizes that during the regular course of home to school transportation, it may be necessary to immediately administer the medication epinephrine, using the EPIPEN auto-injector, to students who have a life threatening allergic reaction. It is the role of STS to support transportation service providers in implementing this measure, noting that should a bus driver have occasion to administer an EPIPEN auto-injector, he/she does so in accordance with the policy of STS, and applying the "in loco parentis" principle, not as a health care professional.

Student Information

Student Name:	DOB: (mm/dd/yyyy)	Place Student Photo Here
Parent/Guardian Name:		
Address:		
Telephone #:	Alternate Telephone #:	
Emergency Contact Name:	Telephone #:	
Please check all that apply: The child has a potentially life threatening allergy (anaphylaxis) to: <input type="checkbox"/> Peanut <input type="checkbox"/> Tree Nuts <input type="checkbox"/> Wheat <input type="checkbox"/> Egg <input type="checkbox"/> Milk <input type="checkbox"/> Insect Stings (bees/wasps) <input type="checkbox"/> Latex <input type="checkbox"/> Other _____ <input type="checkbox"/> Medication _____		

Physician's Statement

In my opinion, the following procedure is medically appropriate for the above-named student and should be administered during school transportation if required.

An EpiPen Auto-Injector

I confirm that I have explained fully the nature, effect and possible side effects of such treatment to the pupil and to the parent and/or guardian.

Physician's Name (Print) _____ Phone Number: _____

Physician's Signature _____ Date: _____

Parent/Guardian Authorization and Release

Notice of Collection Statement Special Needs/Medical

I _____ acknowledge that STS services will be provided on _____

(Parent/Guardian Signature)

the terms described herein and in STS policy and procedure 5.4. I agree to inform STS as soon as any of the information on this form changes. I consent to the sharing of this information between STS, the school board and the service provider for the purpose of student transportation arrangements. Where necessary, I hereby permit STS to access any personal/medical information held by STS and/or the School Board and to share this information with the School Board and the service provider for the purpose of safely transporting students.

For STS Use Only

School Vehicle Operator	
AM Stop Location	AM Run ID
PM Stop Location	PM Run ID

Notice of Collection: Southwestern Ontario Student Transportation Services ("STS") acts on behalf of your school board and contracts transportation service providers to arrange transportation to and from school for eligible students. The personal information you provide on this form will be shared with the relevant staff of STS, school board and transportation provider for the purpose of providing appropriate and safe transportation. The information collected is treated as described in our privacy policy and in accordance with applicable laws.



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**Re: Emergency Administration of Epinephrine Form
2012—2013**

Our records indicate that an Emergency Administration of Epinephrine (EPI PEN) form 5.4 A has been completed for your child for the 2011-2012 school year. If circumstances have not changed for your child then it is not necessary to submit a new form to Student Transportation Services and there is no action required on your part. However, if you would like to submit an updated picture of your child to STS to be provided to your child's transportation service provider, then it may be submitted to:

Southwestern Ontario Student Transportation Services
557 Southdale Rd E, Suite 201
London, Ontario
N6E 1A2

If circumstances have changed and an Epi-Pen is no longer required please advise our office at info@mybigyellowbus.ca or at 519-649-1160 and we will remove your child's name from the list.

Included in this package is a new Epi-Pen Identification Tag to replace the one you received last year.

Further information regarding the Emergency Provision of Epinephrine (EPI PEN) is available on our website at www.mybigyellowbus.ca.

**Final Transportation Arrangements for the 2012-2013 Year will be available in
the parent portal in mid-August.**

*Moving over the summer? Register at the new school by the end of June or as soon
as the office reopens during the last week of August as STS cannot process
transportation arrangements until it receives the address change electronically from
the school board.*

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